

C-17 REPAIR PARTNERING SUPPLIER VISITS



U.S. AIR FORCE





Supplier Visit Requests

- **Requests May Be Submitted By:**
 - **ALC Representative**
 - **Supplier Representative**
 - **Boeing Internal Representative Such As Strategic Planning or Supplier Management Personnel**

- **Supplier Visit Requests Must Be Submitted in Writing to the Following:**
 - **Booth, Marcia (562) 221-0561 marcia.a.booth@boeing.com**
 - **Harwood, Bryan (562) 593-2953 bryan.harwood@boeing.com**
 - **Hattabaugh, Susan (562) 593-2940**
susan.k.hattabaugh@boeing.com



Supplier Visit Requests (Cont.)

- **Written Visit Request Must Contain the Following Information:**
 - **Supplier Name(s)**
 - **Nature of Visit**
 - **Specific Expectations or Outcome of Visit**
 - **Identify Applicable Part Numbers**
 - **Estimated Time Frame for Visit**
 - **Number of Persons, Contact Information, Organization to Participate in Visit**



Processing Supplier Visit Requests

- **Assign Tracking/Job Number and Enter Into Log**
- **Pull Data Package for Each Applicable Part Number**
 - Consumable History
 - Repair History
 - BOM (Bill Of Material)
 - Repair Projections
- **Notify and Verify Potential Internal Attendees for Visit**
- **Letter and Pre-established Questionnaire to Supplier**
- **Confirm Date of Visit With Requestor and Provide Data Package**
- **Maintain and Distribute Meeting Minutes Within One Week After Meeting**
 - Findings
 - Action Items